

Safety/Hazmat Committee Meeting
February 26, 2013
1:00 pm

Present:

Priscilla Bartholomew
Nicole Boyer

Tim Corcoran
Bruce Farnham

Anne McCown

Safety committee reconvened after a break during the winter holidays on February 26, 2013.

The committee met and discussed the following action items:

- Tim Corcoran is reviewing the charge of the safety committee. He would like to reassure that we are getting the amount of members to arrive to the meetings.
- **Loss Allocation Program**—The committee revisited the discussion regarding a loss allocation program. Typically, this process would apply to worker's compensation, but can also apply to property, liability, safety concerns, et cetera. If a campus has 10 slip and falls in 3 months, and we don't evaluate the situation, we may continue to have constant losses. Tim Corcoran added that most companies have a sort of accountability for those losses, and less of a "charge-back program". Perhaps the departments could bring issues to the safety committee so we can advise the department on appropriate action.

Anne adds that the main idea of the loss allocation program is to raise departmental awareness of the cost implication of losses, whether they are small in scale or large. Tim's vision is that the safety committee could provide advice to a department if they have safety concerns.

Injury Report—The injury report was not available for January and February. Bruce had a question about workers' compensation and sick leave use. Tim Corcoran advised Bruce that an employee will use available leave when the workers' compensation claim is in a pending status. Once the workers' compensation claim is approved, the employee may be reimbursed. If the employee's workers' compensation claim is denied, their sick leave use would remain. Tim Corcoran also explained the interactive process to Bruce. Tim added that the safety committee wants the synopsis of the injury and how it happened, not necessarily the condition or name of employee.

- **Hazmat**—The new Global Harmonization System was discussed. The safety data sheets (SDS) (previously material safety data sheets MSDS) will be a part of the new system. The upcoming March safety training online will review Hazardous Communication. MSDSOnline is the system we utilize through ASCIP to store the chemical inventory on both campuses and the District. Protech has entered some of the information, about one-third, of the chemical inventory. Anne also talked to ASCIP about entering inventory; their charge would be quite high. Carol Nolan, who originally helped us with the chemical plan, has suggested she could enter the chemicals. Anne added that we would like an accessible program with training for each department for those to have full access and knowledge of the stored chemicals. Anybody can go online and access our SDS sheets for general information.
- **Safety Training/Inspections**— We have not yet received any safety inspections since the IIPP training. Anne would like to discuss how to obtain the safety inspections in the next safety committee meeting in March.

Anne reported that the monthly safety training online is going well. We are getting positive feedback. The employees in the Library at Grossmont were concerned with signing their name electronically. Anne met with the group and explained the process. The group was satisfied.

Forklift training—we need 15 people to train for the forklift training. Bruce indicated he has 5 employees that need to be trained.

Meeting adjourned 1:51 pm.

NEXT MEETING: March 26, 2013 DACR 1:00-2:30 pm

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.